

## **Student Portal video transcript**

Welcome to the Student Portal.

Here you will be able to view your own biographical information and maintain your student record details.

On the right hand side of the screen you will have access to buttons which will link to GCU Learn, the Students' Association website and the main GCU website.

Other services are also listed below the buttons in a list format.

As you move down the screen, you will find a section where announcements can be viewed.

Then you will see the details of your registration where you can request bank or council tax letters.

The next section allows you to self-maintain your contact and emergency contact information.

You have access to a menu on the left hand side of the screen.

From here you can access your University finance details.

Buttons on the right hand side of the screen enable you to set up direct debits, view your bank details or see a statement.

You can also manage and pay your fees.

You will see at the top of the screen if you have any notifications to deal with.

If you have already fully registered, you will see this screen until it is time to register again.

If you are still to fully register you will see this screen which shows what stages you have still to complete.

We hope you find the portal useful to manage your registration and finance details.